

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

ORDINANCE

AUTHORIZING THE EXECUTION OF A RENEWAL AND AMENDMENT TO AN AGREEMENT WITH CARVAJALS, INC. D/B/A CARVAJAL PHARMACY TO ADD AN ADDITIONAL \$1,200.00, INCREASING THE ANNUAL COMPENSATION TO AN AMOUNT NOT TO EXCEED \$16,200.00 FOR A TERM STARTING JUNE 1, 2022 AND ENDING MAY 31, 2023, WITH OPTIONS TO RENEW FOR TWO, ONE-YEAR TERMS, FOR A TOTAL COMPENSATION AMOUNT UP TO \$78,600.00 INCLUSIVE OF RENEWALS.

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WHEREAS, the Metro Health’s Class D Pharmacy supports the clinical operations of the Department and requires a Pharmacist-In-Charge (PIC); and

WHEREAS, the Class D Pharmacy is housed at the STD Clinic but supplies medications to additional Metro Health’s programs; and

WHEREAS, these medications are provided to community members in need; and

WHEREAS, the PIC ensures that all policies and procedures are in compliance with the Texas State Board of Pharmacy including but not limited to staffing, compliance, medication management, medication preparations, labeling, dispensing, consulting, and training; and

WHEREAS, historically, Metro Health has contracted with a local pharmacy to provide a PIC to manage Class D Pharmacy medications, review monthly inventory, and remove expired medications; and

WHEREAS, through Ordinance No. 2020-04-16-0270, City Council approved an initial agreement with Carvajals, Inc. d/b/a Carvajal Pharmacy, for a term beginning June 1, 2020 and ending May 31, 2021, for an amount up to \$15,000.00 annually, with the option to renew for four, one-year terms and a total compensation amount up to \$75,000.00 inclusive of renewals; and

WHEREAS, due to additional reporting needs, and an increasing number of medications requiring monthly monitoring and management, as required by the Texas State Board of Pharmacy, the cost for managing the Class D Pharmacy has increased; and

WHEREAS, these additional costs will support additional reporting and the ongoing management of the Class D Pharmacy to include the provision of a PIC as required by the Texas State Board of Pharmacy;
NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is authorized to execute a renewal and amendment to the agreement with Carvajals, Inc. d/b/a Carvajal Pharmacy to add an additional \$1,200.00, increasing the annual compensation to an amount not to exceed \$16,200.00, for a term beginning June 1, 2022 and ending May 31, 2023, with options to renew for two, one-year terms, for a total compensation amount of up to \$78,600.00, inclusive of renewals. A copy of the renewal and amendment in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. Funding in the amount of \$16,200.00 for this ordinance is available in Fund 11001000, Cost Center 361601004 and General Ledger 5201040 as part of the Fiscal Year 2022 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2023 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 4. Payment is authorized to Carvajals, Inc. d/b/a Carvajal Pharmacy and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this ____ day of _____.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, Acting City Clerk

Andrew Segovia, City Attorney